

## SRA TALK - APRIL 25, 2017

We covered two main areas:

### 1. Review of SRS Reference Check options

- A. Reminder: SGP references may not be relatives; SGC references allow only one relative.
- B. New email option for hard to reach references.

### 2. Overview of Recertification Tracks

- A. Recertification is available for anyone who has completed SRS certification beginning in 2012.
- B. Recertification is available for both SGC and SGP for Full Process and Training Only.
- C. Applicants only need to update personal contact information, consent to a new background check and complete a training, in person or online.
- D. SRA responsibilities are different in that there are no interview or reference checks for recertification.
- E. The online training option is available now for all locations for recertification. This process is streamlined.  
The SRA will designate this option when starting the certification process.

**Questions** that came up during the meeting:

#### 1. Is the SGP “no relatives as references” requirement new?

- No, this has been required in the policies for many years. It is easy to miss, and that is why I thought I would bring it to our attention.

#### 2. What if I attempt to start someone in recertification and it won't allow me to do so?

- Likely the person was originally certified on paper, prior to SRS. You will need to start them in the original Full Process or Training Only process. The online option will still be available. Please call the Safe Church office for specific directions on how to make online available.
- The person may already be in process.

#### 3. Why do I have to recertify someone so many months ahead prior to their expiration date?

- A person must recertify prior to their expiration date or their certification is considered lapsed. If it lapses, per our policies, they must go through the entire certification process again and take the training in person. They also have 30 days to complete SGC and 90 days to complete SGP, so you will want to give them enough time to fulfill the requirements. For 2017 you will want to make efforts to honor the expiration dates, but no one will be considered expired since there was a delay in providing it to the SRAs.

#### 4. What is the difference between Recertification and Training Only?

- These are two different categories, like apples and oranges.
- Training Only is primarily available for Schools, Camp Allen and Vendors.
- The annual Training Only Agreement must be on file with the Safe Church Office. When Training Only is used, the full process (interview, application, reference checks, background check and training) is still required, but we allow these requirements to be fulfilled on paper or in a separate system to meet their licensing and/or accreditation needs. The only part we track in SRS is the training portion, thus we call it “Training Only”. This is not a short cut for certification.
- Recertification now requires an update of the applicant’s contact information and consent for a new background check. The Training Only Recertification Track requires an update of the person’s contact information and training online or in person. Again, this is not a short cut. The new background check must still be conducted and kept on file at the school, camp or vendor’s office.